



First Baptist Church
OF PENDLETON
Rooted in Faith  *Growing in Love*

Called Church Conference
November 10, 2021 · 6:30 pm
**Proposed 2022 Annual Ministry Plan
(Budget)**

We will have a called Church Conference on **Wednesday, November 10 at 6:30 pm** in the Fellowship Hall for the purpose of discussing the **Proposed 2022 Annual Ministry Plan (Budget)**.

At the end of the discussion on November 10, the conference will be recessed until Sunday, November 14. At the end of Sunday morning worship on November 14, church members will have the opportunity to vote to approve or oppose the Proposed 2022 Annual Ministry Plan (Budget). Voting will take place both in-person and online. If you are not comfortable with either of these methods, please contact the church office by Wednesday, November 10 to request a mail-in ballot.

	A	B	C	D	E	F	G	H
1			2022 Budget with 3% raise for Staff					
2								
3								
4	Cash Flow Projections for Year			2021	2022			
5		Contributions		\$ 357,584	\$ 357,584			
6		Interest earnings		\$ 1,300	\$ 1,300			
7		Family Night		\$ 2,000	\$ 6,000			
8		Total Revenue		\$ 360,884	\$ 364,884			
9		Total Expenses		\$ 373,038	\$ 426,839			
10		Cash Surplus/(deficit)		\$ (12,154)	\$ (61,955)			
11								
12	Undesignated Cash							
13		2021	Beginning Balance 1/1/2021	\$ 199,070				
14		2021	2021 surplus(deficit)	\$ (12,154)				
15		12/31/2021	Est. Balance 12/31/21	\$ 186,916				
16		2022	Est. Needs 2022	\$ (61,955)				
17		12/31/2022	Est. Balance 12/31/22	\$ 124,961				
18								
19	Budget Summary:			Budget	Amount	Proposed	Percent	Percent
20				for 2021	of change	for 2022	Change	of 2022
21								Budget
22		Personnel		\$ 267,377	\$ (18,713)	\$ 248,664	-7%	58.0%
23		Administration		\$ 18,509	\$ 1,471	\$ 19,980	8%	4.7%
24		Missions		\$ 36,800	\$ -	\$ 36,800	0%	8.6%
25		Education Ministries		\$ 13,350	\$ (1,300)	\$ 12,050	-10%	2.8%
26		Music		\$ 3,750	\$ -	\$ 3,750	0%	0.9%
27		Auxiliary Ministries		\$ 7,550	\$ 3,650	\$ 11,200	48%	2.6%
28		Support Services		\$ 7,500	\$ -	\$ 7,500	0%	1.7%
29		Building & Grounds		\$ 73,345	\$ 12,073	\$ 85,418	16%	19.9%
30		Electr & Commun		\$ 4,290	\$ (810)	\$ 3,480	-19%	0.8%
31		TOTAL BUDGET		\$ 432,471	\$ (3,629)	\$ 428,842	-0.8%	100.0%
32								
33	Account Title			Budget			with 2.5%, 2%	
34				for 2021	\$ Change	for 2022	%Change	
35	FULL TIME PERSONNEL							
36		Pastor						
37	5000	Salary		\$ 30,240	\$ 1,058	\$ 31,298		3.5%
38	5100	Housing		\$ 29,459	\$ 1,031	\$ 30,490		3.5%
39	5200	Retirement		\$ 6,462	\$ -	\$ 6,462		0.0%
40		Subtotal		\$ 66,161	\$ 2,089	\$ 68,250		3.2%
41	5203	S S Offset		\$ 4,919	\$ 172	\$ 5,091		3.5%
42	5103	Ministry expenses		\$ 1,000	\$ -	\$ 1,000		0.0%
43		Total Pastor		\$ 72,080	\$ 2,262	\$ 74,342		3.1%
44								
45		Office Manager						
46	5031	Salary** (3% raise + job expansion)		\$ 38,405	\$ 6,026	\$ 44,431		15.7%
47	5132	Continuing Education		\$ 500	\$ -	\$ 500		0.0%
48	5213	Retirement		\$ 4,074	\$ 1,126	\$ 5,200		27.6%
49		Total Office Manager		\$ 42,979	\$ 7,152	\$ 50,131		16.6%
50								
51				Budget		Proposed		
52		Account title		for 2021	\$ Change	for 2022	% Change	
53		Minister of Music and Youth						

	A	B	C	D	E	F	G	H
54	5032	Salary			\$ 36,443	\$ 1,093	\$ 37,536	3.0%
55	5110	Housing			\$ 16,974	\$ 509	\$ 17,483	3.0%
56	5215	SS Offset			\$ 4,402	\$ 132	\$ 4,534	3.0%
57	5232	Ministry expenses			\$ 1,000	\$ -	\$ 1,000	0.0%
58		Total Min of Music & Youth			\$ 58,819	\$ 1,735	\$ 60,553	2.9%
59								
60		Total Full Time Personnel			\$ 173,878	\$ 11,149	\$ 185,026	6.4%
61								
62								
63								
64		PART TIME PERSONNEL						
65	5007	Fin Assistant Salary			\$ 23,490	\$ 705	\$ 24,195	3.0%
66	5133	Fin Assistant Cont Ed			\$ 500	\$ -	\$ 500	0.0%
67	5008	Organist			\$ 18,540	\$ 556	\$ 19,096	3.0%
68	5011	Nursery Workers			\$ 2,000	\$ (1,000)	\$ 1,000	-50.0%
69	5016	Pulpit Supply			\$ 1,000	\$ -	\$ 1,000	0.0%
70	5014	Building Manager			\$ 20,683	\$ (20,683)	\$ -	-100.0%
71	5024	Sr. Fellowship Coord.			\$ 5,799	\$ -	\$ 5,799	0.0%
72	5026	Dir., Children's Ministry			\$ 10,000	\$ (7,000)	\$ 3,000	-70.0%
73	5234	Dir. Children's Ministry Expense			\$ -	\$ -	\$ -	0.0%
74		TOTAL PART TIME PERSONNEL			\$ 82,012	\$ (27,422)	\$ 54,590	-33.4%
75								
76		OTHER PERSONNEL						
77								
78	5020	Search Committee Expenses			\$ -	\$ -	\$ -	0%
79	5240	Social Security			\$ 9,485	\$ (1,550)	\$ 7,935	-16%
80	5241	Workman's Comp			\$ 1,900	\$ (787)	\$ 1,113	-41%
81	5245	Staff Christmas Bonuses			\$ -	\$ -	\$ -	0%
82		TOTAL OTHER			\$ 11,385	\$ (2,337)	\$ 9,048	-21%
83								
84		TOTAL PERSONNEL			\$ 267,275	\$ (18,611)	\$ 248,664	-7%
85								
86								
87								
88		ADMINISTRATION						
89	6000	General Office Supplies			\$ 5,500	\$ 500	\$ 6,000	9%
90	6001	E-giving contract			\$ 2,200	\$ 300	\$ 2,500	14%
91	6005	Licenses			\$ 756	\$ 32	\$ 788	4%
92	6004	Copier			\$ 4,800	\$ -	\$ 4,800	0%
93	6006	Accountant			\$ 1,000	\$ -	\$ 1,000	0%
94	6100	Postage			\$ 2,000	\$ 500	\$ 2,500	25%
95	6108	Flower Committee			\$ 350	\$ -	\$ 350	0%
96	6109	Database Support Contract			\$ 1,903	\$ 139	\$ 2,042	7%
97		TOTAL ADMINISTRATION			\$ 18,509	\$ 1,471	\$ 19,980	8%
98								
99								
100								
101								
102								
103								
104	Account Title				Budget		Proposed	
105					for 2021	\$ Change	for 2022	% Change

	A	B	C	D	E	F	G	H
106								
107	MISSIONS							
108		Associational Affiliations						
109		SBC Affiliations						
110	6205	WMU Foundation			\$ 60	\$ -	\$ 60	0%
111	6206	SBC State Convention			\$ 40	\$ -	\$ 40	0%
112	6230	SBC State Annuity - Retirees			\$ 250	\$ -	\$ 250	0%
113		Total SBC Causes			\$ 350	\$ -	\$ 350	0%
114								
115		Primary Affiliations						
116	6231	Coop. Baptist Fellowship			\$ 16,050	\$ -	\$ 16,050	0%
117	6232	Baptist World Alliance			\$ 100	\$ -	\$ 100	0%
118		Total Primary Affiliations			\$ 16,150	\$ -	\$ 16,150	0%
119								
120		Total - Associational Affil.			\$ 16,500	\$ -	\$ 16,500	0.0%
121								
122		Intra Church Affil.						
123	6250	Benevolence			\$ 800	\$ -	\$ 800	0.0%
124	6251	CBF Encourager Church Partnership			\$ 3,000	\$ -	\$ 3,000	0.0%
125	6254	Hands-On-Missions			\$ -	\$ -	\$ -	0.0%
126	6259	Disaster Response & Mission Trips			\$ 3,000	\$ -	\$ 3,000	0.0%
127		Total - Intra Church Affil.			\$ 6,800	\$ -	\$ 6,800	0.0%
128								
129								
130		Community Mission Affiliations						
131	6300	Clemson Community Care			\$ 6,000	\$ -	\$ 6,000	0.0%
132	6302	Magi Program			\$ 1,000	\$ -	\$ 1,000	0.0%
133	6304	Bapt. Joint Com. on Public Affairs			\$ 300	\$ -	\$ 300	0.0%
134	6305	Stewart Center			\$ 1,000	\$ -	\$ 1,000	0.0%
135	6309	Joseph Projects			\$ 500	\$ -	\$ 500	0.0%
136	6320	Collins Family Ministries			\$ 1,000	\$ -	\$ 1,000	0.0%
137	6324	Duke Baptist House			\$ 250	\$ -	\$ 250	0.0%
138	6326	Metanoia (Charleston)			\$ 750	\$ -	\$ 750	0.0%
139	6328	McAfee School of Theology			\$ 500	\$ -	\$ 500	0.0%
140	6342	Emergency Assistance (AIM)			\$ 1,400	\$ -	\$ 1,400	0.0%
141	6343	Women & Children (AIM)			\$ 500	\$ -	\$ 500	0.0%
142	6345	Baptist Women in Ministry			\$ 300	\$ -	\$ 300	0.0%
143		Total Community Mission Affil.			\$ 13,500	\$ -	\$ 13,500	0.0%
144								
145	TOTAL MISSIONS				\$ 36,800	\$ -	\$ 36,800	0.0%
146								
147								
148	Account Title				Budget		Proposed	
149					for 2021	\$ Change	for 2022	% Change
150	EDUCATIONAL MINISTRIES							
151	6400	Sunday School Literature			\$ 5,000	\$ (1,000)	\$ 4,000	-20.0%
152	6402	Retreats, Leader Develop. & Appreciation			\$ 200	\$ -	\$ 200	0.0%
153	6405	Education Supplies			\$ 600	\$ (100)	\$ 500	-16.7%
154	6408	Guest Outreach/New Members			\$ 400	\$ 100	\$ 500	25.0%
155	6410	Youth Ministry			\$ 2,000	\$ -	\$ 2,000	0.0%
156	6412	College Ministry			\$ 300	\$ -	\$ 300	0.0%
157	6413	Young Adult Ministry			\$ 300	\$ -	\$ 300	0.0%
158	6414	Special Needs			\$ 300	\$ (300)	\$ -	-100.0%

	A	B	C	D	E	F	G	H
159			SubTotal		\$ 9,100	\$ (1,300)	\$ 7,800	-14.3%
160								
161	6450	Children's Ministry			\$ 2,500	\$ -	\$ 2,500	0%
162	6452	Nursery/Preschool Ministry			\$ 750	\$ -	\$ 750	0%
163	6455	Children's Camp			\$ -	\$ -	\$ -	0%
164	6456	Vacation Bible School			\$ 1,000	\$ -	\$ 1,000	0%
165		Total Children's Ministry			\$ 4,250	\$ -	\$ 4,250	0%
166								
167	TOTAL EDUCATIONAL MINISTRIES				\$ 13,350	\$ (1,300)	\$ 12,050	-10%
168								
169	MUSIC							
170	6600	Sanctuary Choir			\$ 1,000	\$ -	\$ 1,000	0%
171	6602	Special Events			\$ 500	\$ -	\$ 500	0%
172	6604	Maint. Instruments, etc.			\$ 2,000	\$ -	\$ 2,000	0%
173	6608	Instrumental Lit./Supplies			\$ 150	\$ -	\$ 150	0%
174	6633	Supplies			\$ 100.00	\$ -	\$ 100.00	0%
175	6635	Handbells			\$ -	\$ -	\$ -	0%
176	6639	Presch./Children's Choir			\$ -	\$ -	\$ -	0%
177	TOTAL MUSIC				\$ 3,750	\$ -	\$ 3,750	0%
178								
179	AUXILIARY ACTIVITIES							
180	6832	WMU			\$ 50	\$ 150	\$ 200	300%
181	6850	Keenagers			\$ 50	\$ -	\$ 50	0%
182	6854	Sr. Fellowship Ministry			\$ 2,000	\$ -	\$ 2,000	0%
183		Total Senior Adults			\$ 2,100	\$ 150	\$ 2,250	7%
184								
185	6872	Family Night Suppers			\$ 4,000	\$ 2,000	\$ 6,000	50%
186	6876	Churchwide Pantry Supplies			\$ 1,000	\$ 1,500	\$ 2,500	150%
187		Total Food Service			\$ 5,000	\$ 3,500	\$ 8,500	70%
188		Other Items						
189	6890	Grief Ministry			\$ 250	\$ -	\$ 250	0.0%
190	6894	Lord's Supper			\$ 100	\$ -	\$ 100	0.0%
191	6896	Deacon Council			\$ 50	\$ -	\$ 50	0.0%
192	6898	Deacon Team Min.			\$ 50	\$ -	\$ 50	0.0%
193		Total Other Items			\$ 450	\$ -	\$ 450	0.0%
194								
195	TOTAL AUXILLARY MINISTRIES				\$ 7,550	\$ 3,650	\$ 11,200	48%
196	Account Title							
197					Budget		Proposed	
198	SUPPORT SERVICES				for 2021	\$ Change	for 2022	% Change
199	7002	Special Events (includes recreation)			\$ 1,500	\$ -	\$ 1,500	0.0%
200	7004	Staff Development			\$ 1,000	\$ -	\$ 1,000	0.0%
201	7006	Worship Resources			\$ 500	\$ -	\$ 500	0.0%
202	7008	Staff Mileage			\$ 2,000	\$ -	\$ 2,000	0.0%
203	7009	Contingency Fd. per By-Laws (<2%)			\$ 2,500	\$ -	\$ 2,500	0.0%
204	TOTAL SUPPORT SERVICES				\$ 7,500	\$ -	\$ 7,500	0.0%
205								
206	BUILDING AND GROUNDS							
207		Contracted Services						
208	7200	Lawn Service			\$ 6,900	\$ 1,500	\$ 8,400	21.7%
209	7202	Carpet Cleaning			\$ 2,500	\$ -	\$ 2,500	0.0%
210	7203	Cleaning Services			\$ -	\$ 8,623	\$ 8,623	100.0%

	A	B	C	D	E	F	G	H
211	7204	Exterminating			\$ 600	\$ -	\$ 600	0.0%
212	7206	Elev. Maint. Contract			\$ 2,165	\$ -	\$ 2,165	0.0%
213		Total Contracted Services			\$ 12,165	\$ 10,123	\$ 22,288	83.2%
214								
215		Utilities						
216	7280	Phone/internet			\$ 3,400	\$ 750	\$ 4,150	22.1%
217	7282	Gas			\$ 4,300	\$ -	\$ 4,300	0.0%
218	7284	Power			\$ 22,000	\$ -	\$ 22,000	0.0%
219	7286	Water/Sewer			\$ 2,800	\$ -	\$ 2,800	0.0%
220	7287	Alarm System			\$ 378	\$ -	\$ 378	0.0%
221		Total Utilities			\$ 32,878	\$ 750	\$ 33,628	2.3%
222								
223		Other B&G						
224	7310	Supplies			\$ 1,800	\$ -	\$ 1,800	0%
225	7312	Maintenance, general			\$ 18,000	\$ -	\$ 18,000	0%
226	7314	Travel Support (Bus Maint.)			\$ 600	\$ 1,200	\$ 1,800	200%
227	7316	Insurance			\$ 7,902	\$ -	\$ 7,902	0%
228		Total Other			\$ 28,302	\$ 1,200	\$ 29,502	4%
229								
230		TOTAL BUILDING AND GROUNDS			\$ 73,345	\$ 12,073	\$ 85,418	16%
231								
232		ELECTRONICS & COMMUNICATIONS						
233	7330	Maintenance, Non-computer			\$ 400	\$ (100)	\$ 300	-25%
234	7331	Computer Services Contract			\$ 1,800	\$ (600)	\$ 1,200	-33%
235	7332	Capital Equipment			\$ 1,000	\$ (200)	\$ 800	-20%
236	7334	Supplies			\$ 60	\$ (10)	\$ 50	-17%
237	7336	Training			\$ -	\$ 200	\$ 200	100%
238	7337	Computers, Hardware			\$ 600	\$ (100)	\$ 500	-17%
239	7338	Computers, Software			\$ 50	\$ -	\$ 50	0%
240	7339	Computers, Maintenance			\$ 200	\$ -	\$ 200	0%
241	7343	Website Hosting, Domain Fee			\$ 180	\$ -	\$ 180	0%
242		TOTAL ELECTRONICS & COMM.			\$ 4,290	\$ (810)	\$ 3,480	-19%
243								
244		TOTAL EXPENDITURE BUDGET			\$ 432,369	\$ (3,527)	\$ 428,842	-0.8%

